



SELECTMEN'S MEETING MINUTES

June 30, 2015

ATTENDANCE: Selectman Robischeau, Selectman Nelson, Selectman Zacher, George Nick, Dianne Smith, Ed Comeau, Rose Zacher, Tom Hill

- **Approval of minutes**

***MOTION:** Selectman Zacher made a motion to accept minutes from the May 30, 2015 meeting as amended. Selectman Nelson seconded, all in favor, motion carries.*

***Amended minutes to read under Old Business:** Selectmen decided to have Selectman Nelson call three Oil/LP companies to include Rymes, Wolfeboro Oil and White Mtn Oil and Propane for the price of LP for the 2015-2016 season and the supplying of the purchase price of a 1,000 gal LP tank.*

- **Public Comments:** None

REPORTS FROM TOWN OFFICIALS:

- **Assessor Clerk:** George Nick presented to the Selectmen the most recent abatement information from Avitar. The Selectmen agreed to have the assessor clerk sign a cover letter and mail it immediately to notify the parties involved of the Selectman's decisions based on Avitar's recommendations. Selectman Zacher recommended including in the letter the process to follow in the event they are not satisfied.

***MOTION:** Selectman Robischeua made a motion that the Selectman accept Avitar's recommendations on all the abatement notifications in here to include the one Veteran's acceptance and the one reassessment abatement and the remainder are denials. Selectman Nelson seconded, all in favor, motion carries.*

- **Tax Collector:** Rose Zacher reported that almost 60% of taxes have been collected. Taxes are due tomorrow, July 1st. There is a concern over not receiving an expected check from the escrow company.
- **Administrative Assistant:** Not present.

***MOTION:** Selectman Zacher made a motion to offer Laurie Champy the position of Administrative Assisstant to the Board of Selectman, starting salary \$13.50 an hr until the probation period is over, which should last about 6 months. Selectman Nelson seconded, all in favor, motion carries.*

Selectman Robischeau will call Laurie tomorrow and he will put the forms for her to fill out on Administrative Assistants desk. Her hire will be conditional, as stated in the offer letter to her, on her passing the background check.

- **Planning Board:** Ed Comeau stated that at the June 18, 2015 Planning Board meeting they covered three main topics. 1st: They voted unanimously not to pay the SRPC yearly dues, 2nd: They began to review the statutory requirements for the Master Plan, 3rd: They began a comprehensive review of the 2014 statutory changes to the NH planning regulations.
- **Code Enforcement:** Ed Nason presented the Selectman with a request to waive the tax on two different timber cuts as the amounts owed were each less than \$1. Ed Nason said he will be in contact with other towns to see how they handle these minimal fees, with that info considered he will then make a recommendation to the Board with a suggested allowable waive amount.

Ed Nason also presented two new intent to cuts, Map 17, Lot 26, and Map 5, Lot 2, both were signed by the Selectmen.

- **Building Inspector:** Ed Nason presented two new building permits, one on Map 11, Lot 8 for a garage and the other on Map 7, Lot 7A for a house.

Ed Nason asked the Selectmen to consider allowing someone else to cover his position for him should a conflict of interest arise. He specifically mentioned Kenny Paul, Sr who formerly was the building inspector for Wakefield. They discussed his potential position being on a per diem basis and his being paid per inspection rather than per hour. Further discussion to follow. No action taken.

Ed Nason gave an update on road work: he stated he finished the cold patch on Stoneham East, cold patch should be finished tomorrow on Brice Drive, graded Tibbetts Hill and Burwell Rd, raked Tibbetts Hill, raking Burwell Rd tomorrow, then both Tibbetts Hill and Burwell Rd will be sprayed. He's going to finish the culvert on Corn Hill Rd, then grading on Tumbledown and will be moving on to crack sealing thereafter.

Ed Nason received two paving bids and reviewed them with the Selectmen.

Motion: Selectman Nelson made a motion to go with FR Carroll, Selectman Zacher seconded, all in favor, motion carries.

Selectman Robischeau signed the bid.

- **Conservation Commission:** Tom Hill stated Old Home Day is Aug 15th, they will not be doing the hikes as they have in the past. Providing they can make arrangements for insurance they may run the rail cars as a sponsored event for Old Home Day.
- **Emergency Management:** Selectman Nelson recently attended a conference on the State level in Manchester where he represented Brookfield. He stated it was a good workshop.

- **Cemetery Trustees:** Prior to investing money in the land survey, Selectman Robischeau will email town attorney to seek counsel on 60 day waiting period, pending her recommendation they will move forward.
- **Old Business:** There will be a special Land Acquisition Meeting at the Townhouse on Sat. July 18, 2015 at 9am. The public is encouraged to attend.

Selectman Zacher requested an updated contract from roofer Tom Damon. Despite his voiced busy schedule, they are going to sign and return the contract to him and hope he completes the job before the snow flies rather than be forced to start the process over again with another contractor.

The Selectman reviewed all returned bids from White Mtn Oil, Rymes and Wolfeboro Oil.

MOTION: Selectman Zacher made a motion that we're going to lock in the rate with White Mtn Oil, up to \$4,000 for the tank installation, site work to be done by TENS, and Selectman Nelson will make an effort to see if he can get that price down a little bit. Selectman Nelson seconded the motion, all in favor, motion carries.

There was a discussion where several different possible solutions were mentioned to solve the waterproofing need for the Schoolhouse Bldg. No action taken.

Ed Nason will address the freezing pipe under the Townhouse by fall. He plans to pursue the inserted heat tape that goes in the pipe then cover the pipe with fiberglass insulation.

- **New Business:** Selectman Zacher will call and ask for an estimate for electrical work at the Townhouse Bldg.

MOTION: Selectman Zacher made a motion under RSA 91-A:3, non public sessions, that we go to a non public session for paragraph E, consideration or negotiations pending claims or litigation which has been threatened in writing or filed against the public body. Selectman Nelson seconded the motion. Roll call: Selectman Zacher, yes, Selectman Nelson, yes, Selectman Robischeau, yes.

MOTION: Selectman Zacher made a motion to come out of non public session and seal the minutes for 2 years. Roll call: Selectman Zacher, yes, Selectman Nelson, yes, Selectman Robischeau, yes.

Bills were reviewed and checks were signed.

The next scheduled Board of Selectman meeting is July 14, 2015 at 6:30pm.

Meeting adjourned at 8:45pm.

Respectfully Submitted,

Laurie Champy

Administrative Assistant